

APOLLO BAY P-12 COLLEGE



Uniform Policy



Help for non-English speakers

If you need help to understand the information in this policy please contact Apollo Bay P-12 College.

1. PURPOSE

The purpose of the Uniform Policy is to outline Apollo Bay P-12 College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Apollo Bay P-12 College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Apollo Bay P-12 College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition based on clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

2. SCOPE

Students are expected to comply with this Uniform Policy while traveling to and from school, during school hours and when attending school activities (unless special arrangements have been made by school leadership prior to the event).

3. UNIFORM AND APPEARANCE

Apollo Bay P-12 College's compulsory school uniform items are as follows:

General appearance

While at school, travelling to or from school or participating in school activities, Apollo Bay P-12 College students must comply with the following:

- Uniforms must be neat, clean and in good condition.
- Uniforms must be clearly marked with the owner's name.
- Additional layers of clothing may be worn underneath the uniform for added warmth, and must be black or navy to match the school uniform.
- Any jackets, coats and scarves can be worn to and from school, however they must be removed during classes indoors.

Jewellery and cosmetics

Any jewellery or makeup worn by students should be kept to a minimum. Students are discouraged from wearing any valuable jewellery items which may be lost or damaged at school. Similarly, any jewellery which is deemed unsafe or poses a risk for injury is not permitted. The school is not responsible for any loss or damage to jewellery and other accessories.

Hair and Sun safety

In our school, shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety. Shoulder length or longer hair is to be tied back for student safety and health reasons, such as Science lab time, when preparing food, when working in metal or woodwork spaces or when otherwise appropriate or directed by school staff.

In our school uniform hats must be worn outside in Term 1 and Term 4 and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice. In our Secondary school, we expect students to take responsibility for being sun smart by wearing a school hat during outdoor activities or staying in the shade, if they are not wearing sunscreen. Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be cover as much of the eye area as possible. The school is not responsible for any loss or damage to sunglasses.

4. PURCHASE OF UNIFORMS

All uniform items can be purchased from our uniform supplier, Borne Apparel, both online or in-store at 216 Murray Street Colac. The shop is open Monday to Friday from 9am-5pm and Saturdays from 9am-12pm. Online purchases can be made at any time for free delivery to the school.

A limited supply of uniform items is held at the school for sizing purposes.

Additionally, the local Opportunity Shop in Apollo Bay often stocks secondhand uniform items for purchase.

Support for families experiencing difficulty

Please contact the Principal or Business Manager to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. State Schools' Relief is a not-for-profit organisation that works closely with all government schools across Victoria. Each year State Schools' Relief provides assistance to families experiencing financial disadvantage with school uniforms and footwear.

Further information about State Schools' Relief is also available on their website: <https://stateschoolsrelief.org.au/> .

Student Uniform Policy

Quick Guide

Year Level	✓ YES	✗ NO
Prep – Year 12	<ul style="list-style-type: none"> ✓ Polo T-Shirt – green (junior) or navy (senior) with school logo. (Note: white polo with logo no longer stocked for senior school however students can continue to wear these). ✓ School Dress – navy & white check dress (junior) or school design tartan dress (senior). ✓ School Skirt – school design tartan skirt (senior) ✓ Bottomwear – plain navy shorts, skirt or trackpants. Tracksuit pants with school logo also permitted. ✓ Footwear – plain black with full coverage of foot and proper support. ✓ Outerwear – navy hoodie, fleece or puffer jacket/vest with school logo. A button-up bomber jacket with school logo is also available for junior students. ✓ Socks – plain navy, black or white. ✓ Sun Hat – school navy bucket or wide-brim hat with school logo (compulsory in Terms 1 & 4), worn outside classroom only. ✓ Beanie – plain navy/any colour, worn outside classroom only. ✓ Scarf – plain navy/any colour, worn outside classroom only and must be removed for some areas of the curriculum at the direction of the teacher. ✓ Base Layer – plain navy/black leggings, skivvy or tights can be worn under clothing for additional warmth (only permitted if being worn as a base layer). ✓ Year 12 Top – approved top for Year 12 students. <p><u>Physical Education & Sports Uniform</u></p> <ul style="list-style-type: none"> ✓ Sports Top – school design sports top permitted. (Note: No change of clothing is required for PE unless specifically requested by the teacher. Students are permitted to bring a suitable change of clothing and/or footwear for PE class). <p><u>Inter-School Sporting Events</u></p> <ul style="list-style-type: none"> ✓ College sports tops are available to borrow from the school for external sporting events, to be worn with plain navy bottoms (shorts or trackpants). Alternatively, students are permitted to wear the standard school polo shirt for sports events or their own College sports top if they have one. 	<ul style="list-style-type: none"> ✗ Denim jeans, shorts, jackets etc. ✗ Peaked caps. ✗ Ugg boots, moccasins, high heels, high legged boots (above the ankle), gum boots, thongs or any footwear showing a logo or colour other than black. ✗ Hats, beanies or hoods must not be worn in class and must not bear offensive words or symbols. ✗ Jewellery must be kept to a minimum and must be safe. ✗ No white socks over tights. ✗ Shoulder length and longer hair must be tied back for student health and safety reasons. ✗ No black pants.

5. OUT OF UNIFORM ACTIONS

Students will be encouraged to comply with the uniform policy through monitoring by staff. Students who repeatedly fail to comply with the uniform policy will be asked to meet with the Principal.

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Uniform Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or their nominee will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

6. CONCERNS ABOUT UNIFORM POLICY

Apollo Bay P-12 College welcomes feedback from the school community in relation to this Uniform Policy. If you have a concern or complaint about the Apollo Bay P-12 Uniform Policy, further information about raising a concern or complaint is available in our school's [Complaint Policy](#).

7. COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Reminders in our school newsletter
- Discussed in student forums
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

8. FURTHER INFORMATION AND RESOURCES

- [Complaint Policy](#)
- [Student Wellbeing and Engagement Policy](#)
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

This Policy will be reviewed as part of the College's Annual review Cycle.

Policy last reviewed	November 2024
Consultation	August - November 2024
Approved by	Principal
Next scheduled review date	December 2026



Brian Humphries
Principal



Matthew White
College Council President